

Regional Traffic Mitigation Fee Program (RTMF)  
Oversight Committee (OC) Meeting  
Summary Minutes  
June 21, 2021 – 9:12 a.m.  
Amador County Transportation Commission (ACTC) Office  
117 Valley View Way, Sutter Creek

**Attendance - Voting Members:**

Susan Bragstad, Council Member, City of Amador City  
Richard Forster, Amador County Supervisor  
Dan Epperson, Council Member, City of Lone  
Steve McLean, Council Member, City of Jackson

**Absent:**

Brian Oneto, Amador County Supervisor/ACTC  
Robin Peters, Council Member, City of Sutter Creek  
Council Member, City of Plymouth

**Also Present:**

John Gedney, Executive Director, ACTC  
Felicia Bridges, Administrative Secretary, ACTC

1. **MEETING CHAIR:** It was agreed John Gedney would chair the meeting.
2. **APPROVAL OF THE AGENDA:** John asked to include an additional item: Discussion Topic-Overall process of the how the RTMF program relates to the ACTC mission, RTP development and project delivery.

**Motion:** Moved by Dan Epperson, seconded by Steve McLean, and carried to approve the agenda as discussed.

Ayes: Susan Bragstad, Dan Epperson, Richard Forster, Steve McLean

Noes: None

Absent: Brian Oneto, Robin Peters, Plymouth Representative

3. **PUBLIC MATTERS NOT ON THE AGENDA:** Gary Reinoehl, Amador County resident, stated the volume seems low and asked if there was a way to increase the volume level more. Mr. Gedney stated they will speak more clearly into the microphones.
4. **APPROVE MINUTES FROM June 6, 2019:** Richard Forster noted minor corrections provided to the Administrative Secretary.

John noted these minutes are from the 2019 meeting, as the meeting held in 2020 did not have a quorum to receive approval at that time.

**Motion:** Moved by Richard Forster, seconded by Dan Epperson, and carried to approve the minutes with minor corrections.

Ayes: Susan Bragstad, Dan Epperson, Richard Forster, Steve McLean

Noes: None

Absent: Brian Oneto, Robin Peters, Plymouth Representative

**5. OVERALL PROCESS OF RTMF AND HOW IT RELATES TO THE ACTC'S MISSION:** John provided some history for the members of the RTMF Oversight Committee and how the projects get funded. He stated as shown in Attachment A, the revenue received since program inception totals \$9,051,275 and Attachment B details the projects that have been completed/suspended through. He reviewed the obligations and RTMF revenue balance. Richard stated this committee has done great work in the past working together to complete projects until the recession. John stated funding availability is limited for large projects but this committee could be more active in completing some of the smaller projects on the list.

**6. PROJECT REVENUE, EXPENDITURES & PROJECT PROGRAMMING:** John reviewed the FY 2019/20 Annual RTMF Report. He stated no changes had been made to the fee program-Attachment D, and in recent years this oversight committee implemented a modification to the Memorandum of Understanding (MOU) to designate the agreement as "binding" among participant jurisdictions. John stated that RTMF funds this year were directed towards the Sutter Street Extension in Jackson for continued project development work. He continued that the Sutter Street project was revived since the dam remediation issue has been resolved and the city moved forward to hire a consultant to review old plans and make updates to get this project towards construction. The work was completed by the consultants and they were reimbursed from the RTMF program from the original programming amount that was authorized for this work prior to suspension. The Project Alternatives are now being considered by the planning commission and brought to the city council with recommendations for alignment. Steve stated the city approved a roundabout for this location. John then reviewed the map of this project. He stated the next step will be working toward construction of the project. There is currently a construction estimate with design nearing completion (approximately 95%), and the next step would be for the city to hire a consultant to get the Project ready for Construction. He noted the preliminary cost estimate for construction is approximately \$8.5 million to perform only the Sutter Street Extension and Hoffman.

Richard provided background of the Argonaut Lane-SR 49/88 Intersection for the committee. John noted this was suspended and highlights the need for the Sutter Street Extension.

Dan stated, regarding the City of Lone projects, there will be a bridge constructed near the Castle Oak development with the terminus the intersection at Mule Creek State Prison entrance and 5-Mile Drive. He stated they are building approximately 38 homes across the creek. Regarding Foothill Blvd., it will be constructed this construction season. It has been put out for bid with all approvals complete including from Caltrans, and the city hopes to have the road completed in mid-August. Dan stated this will connect SR 104 to SR 124 via Brickyard Road, which is already under construction. The road base is down and a fire entrance installed. He noted that there is a piece of road currently holding up the Wildflower Development due to building up to the maximum number of occupied residences.

However, once the road is approved by Caltrans and completed , that will allow for further development. He stated this road will also allow a back entrance for the elementary school, which has been a long-term goal.

John reviewed the history of the Western Lone Roadway Improvement Strategy (WIRIS) project. He stated the initial estimate came in at approximately \$113 million, which led to a review of possible alternatives to serve as a bypass route. John stated now the city has to discuss next steps regarding this project. John clarified that because the City of Lone has not taken action on the alternative bypass study, the current project that is approved for the RTMF committee's consideration is the original WIRIS project.

John noted an error on Page 4 of the annual report, displays \$341,378 received from its member jurisdictions for FY 2019/20. However, in Attachment A-Revenue Report, the FY 2019/20 total displays \$492,548, which is the correct amount. This was due to receiving City of Lone's revenue late.

Richard asked John to provide history to Steve regarding the amendment to the RTMF Memorandum of Understanding (MOU). John provided a review of the MOU and reviewed the attachments in the FY 2019/20 annual report.

John reviewed the SR 88/Pine Grove Improvement Project and reviewed the sources of funding to complete this project, including a Federal earmark request in the Infrastructure Bill in the amount of \$3.5-5 million. He stated once the Pine Grove project is completed the committee would have an opportunity to determine the next project in line for available funding.

Dan noted an area of concern in lone has been attempts to receive grant funding through Caltrans to install a sidewalk from Howard Park to downtown for safety. John stated if the city needs assistance with the grant application they could reach out to ACTC.

At 10:10 a.m. members recessed for a break. Members resumed the meeting at 10:16 a.m.

John continued the process discussion describing the ACTC's primary function to prepare the Regional Transportation Plan every four years. In 2015, an extensive update was completed with the Attachment C-Table 5 Project List included. John continued that the 2020 RTP update had minimal changes due to the lack of change in population for Amador County. He stated in preparation of the 2024 RTP, a new goal may be adjusting and updating the Table 5 project list to fit the high priority areas where development is occurring.

Steve stated there is discussion taking place regarding the possibility of a casino being built in Plymouth in the near future and asked if that would be a factor in changing the project list. John replied yes, depending on upcoming development throughout the county and the impacts to the roadways , it could change the priority of projects.

Richard commented if a casino is built in Plymouth, the revenue will be much less than initially anticipated. The money coming in from the casino would stay in that area. He asked John how much money was received from the Buena Vista Harrah's Casino for impact fees. John replied the county

received the funding. Richard stated it should have been approximately \$500,000 and noted he would check with Mr. Iley regarding the status of that. He noted that funding should be spent on regional improvements in the area adjacent to the casino.

John then reviewed the SR 88/SR 104/Jackson Valley Road project on Table 5. He stated ACTC asked Caltrans to begin a Project Initiation Document (PID) due to multiple accidents and/or fatalities. He noted Caltrans estimate for construction to signalize the intersection was approximately \$10 million. John noted in Table 5, there is a \$1.5 million construction estimate for that project designated from RIP funding showing just how little funding this region has to complete projects of this size. Dan stated the number of accidents along that stretch of highway, not just directly at the intersection, should qualify as meeting warrants for Caltrans to take action with regard to that area. Richard stated he would like an answer regarding how Caltrans prioritizes projects meeting warrants and provided the example of Shakeley Lane intersection meeting warrants due to the level of traffic, but SR 88/104 intersection not meeting warrants with high traffic levels and accidents/fatalities.

Susan left the meeting at 10:32 a.m.

Dan stated another area of concern is the intersection at Mule Creek State Prison. John noted that project locations is not on Table 5, and as we update the RTP new areas of concern should be added to the list as well as the cost estimates for those projects.

Richard asked how many projects can be included in the State Highway Operation and Protection Program. John replied there are eight (8) counties within the Caltrans District 10 region where this SHOPP money is programmed through three (3) programs: maintenance, operations, and safety. Each program has a different manager and each receive an allocation of funding to work with but the total amount is not disclosed. John noted Caltrans has said they are always looking to partner with local agencies and jurisdictions on projects.

Steve asked how to begin a project such as a pedestrian overpass or under crossing. John stated one would perform an alternative study in which a request in funding from the RTMF or ACTC to assist in the preparation of that study. John continued, a cost estimate, public outreach, and a conceptual design would need to be prepared for a grant application through a grant program such as the Active Transportation Program. Richard asked if there could be a conversation with Caltrans first to see if they would vet this kind of project in a rural community prior to starting the process.

**ADJOURNMENT:** The meeting was adjourned at 11.38 a.m.