

**AMADOR COUNTY TRANSPORTATION COMMISSION
MINUTES
March 3, 2022 –9:02 a.m.**

The Amador County Transportation Commission (ACTC) met on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Dominic Atlan, Chairman
Steve McLean, Vice Chairman
Susan Bragstad
Patrick Crew (alternate for Brian Oneto)
Richard Forster
John Plasse

Absent:

None

Also Present:

John Gedney, Executive Director, ACTC
Felicia Bridges, Administrative Secretary, ACTC
Gregoria Ponce, Chief-Office of Rural Planning, Caltrans District 10 (conference call line)

Pledge of Allegiance

AGENDA:

Motion: It was moved by Commissioner Forster, seconded by Commissioner Bragstad and unanimously carried to approve the agenda.

Ayes: Atlan, McLean, Bragstad, Crew, Forster, Plasse
Noes: None
Absent: None

PUBLIC MATTERS NOT ON THE AGENDA: None

CONSENT AGENDA (Items 1-9):

5. Approval of the FY 2022 updated ACTC Bylaws- Commissioner Plasse requested all draft plans or policies to be considered for approval be provided in a 'track-changes' format to ensure those changes are clearly presented. He asked to have this item pulled and brought back with the appropriate format.

Commissioner Bragstad commented she was surprised to see little attention to the circulation element and noted there should be more detail regarding that.

Motion: It was moved by Commissioner Plasse, seconded by Vice Chairman McLean and unanimously carried to approve Consent Agenda items #1-4, #6-9, and table item #5.

Ayes: Atlan, McLean, Bragstad, Crew, Forster, Plasse
Noes: None
Absent: None

REGULAR AGENDA:

10. ACTC FY 2022/23 Unmet Transit Needs Report: Mr. Gedney reviewed his staff report and the Draft Unmet Transit Needs Report.

Commissioner Plasse asked if there is a limit to what falls under the definition of “upcountry”. Ms. Amarant stated the upcountry route runs from SR 88 in Jackson to SR 88/Inspiration Drive East (Amador Station), with a ¼ mile deviation for Dial-A-Ride (DAR) passengers. She noted the issue in providing this DAR service on the fixed route bus is it has caused a delay in that route’s time schedule, and the expanded DAR service would allow the DAR buses to travel that route relieving stress off the fixed route bus.

Motion: It was moved by Commissioner Forster, seconded by Commissioner Bragstad and carried to approve the FY 2022/23 Unmet Transit Needs Report and find there is an unmet transit need that is ‘reasonable to meet’, and direct Amador Transit to implement the Dial-A-Ride service expansion.

Ayes: Atlan, McLean, Bragstad, Crew, Forster,
Noes: Plasse
Absent: None

11. Low Carbon Transit Operation Program (LCTOP) Resolution: Mr. Gedney stated LCTOP is funded through the Cap-and-Trade Program, which allows funding to return to the region for programming on projects that encourage the use of transit services. He reviewed the resolution included and recommended the board approve the resolution.

Motion: It was moved by Commissioner Plasse, seconded by Commissioner Crew and unanimously carried to approve Resolution #22-05 for the Low Carbon Transit Operation Program.

Ayes: Atlan, McLean, Bragstad, Crew, Forster, Plasse
Noes: None
Absent: None

12. Amador City Funding Request: Mr. Gedney reviewed his staff report.

Commissioner Plasse asked if there was a fixed amount approved for funding the radar speed signs. Mr. Gedney responded yes the board approved funding up to \$4,700/sign, with a total cost not to exceed \$70,000 in Regional Surface Transportation Program (RSTP) funding. Commissioner Plasse then asked if other agencies have stayed within the budget. Mr. Gedney stated some have and some have not. He stated the County is also requesting funding for the installation of the signs as well, however that request came in late for this agenda. Commissioner Plasse commented these types of expenditures should be covered with the local jurisdiction’s own road repair funds, and this would include the county also.

Commissioners continued discussion regarding the various cities purchases of the signs and potential options.

Chairman Atlan stated he recommends approving funding the cost of installation of the signs, but the road repair item should be handled by the city itself.

Chairman Atlan passed the gavel to Vice Chairman McLean.

Motion: It was moved by Chairman Atlan, seconded by Commissioner Bragstad and carried to approve the installation cost for two (2) radar speed signs at a cost not to exceed \$3,600.

Ayes: Atlan, McLean, Bragstad, Forster
Noes: Crew, Plasse
Absent: None

13. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) OF 2021 Funding: Mr. Gedney noted he has a revised recommendation for this item. He stated the recommendation would be to change the allocation of \$200,000 to Amador County from the 'Countywide Roadway Maintenance Program' to the 'rehabilitation of 5.3 miles of Shenandoah Road (from Fiddletown to Upper Stiner Road), and one culvert replacement'. He stated he would bring back a resolution next month if approved.

Vice Chairman McLean asked what the relationship is between the Caldor Fire and Shenandoah Road repair, and if there was another funding source that was supposed to cover the cost of those road repairs. Commissioner Forster noted there is no other funding source for this project and explained the repair work needed for Shenandoah Road is due in part to the heavy truck traffic that is currently assisting in debris clean-up from the Caldor Fire. He noted the county has reached out to Cal-OES regarding this issue and they indicated they would try to redirect the traffic off Shenandoah Road. However, county staff recently watched approximately 35 trucks travel that roadway in one hour. He noted the county is still advocating for reimbursement from Cal-OES for those road repairs but currently is unsuccessful.

Commissioner Plasse asked how the CRRSAA funding is allocated. Mr. Gedney stated this funding was approved by the legislature in 2021, and was programmed through the California Transportation Commission (CTC) and apportioned to the counties based on a population basis where ACTC is then responsible for programming through the CTC. He added this funding is provided on a reimbursement basis. Mr. Gedney also noted this funding allocation recommendation would have a direct impact regarding the next agenda item.

Commissioner Forster asked if this item was previously openly discussed or was this a first recommendation. Mr. Gedney stated this item was previously discussed at the TAC meeting where the county representative showed interest and directly asked Caltrans for approval.

Motion: It was moved by Commissioner Plasse, seconded by Commissioner Crew and unanimously carried to approve the staff recommendation as revised.

Ayes: Atlan, McLean, Bragstad, Crew, Forster, Plasse
Noes: None
Absent: None

14. Project Funding Proposal and Distribution: Mr. Gedney stated this is a continued discussion from previous meetings regarding the fairness of the distribution of funding. He reviewed the *SB-1 Road Rehabilitation Revenue Apportionment* attachment. He then reviewed a handout (provided to the board and public) that explains the distribution of funding regarding prison population, and noted it is not entirely clear.

Mr. Gedney introduced Ms. Cindy Engel, ACTC GIS Coordinator. Ms. Engel explained the Federal Census Bureau released the raw census data and the census bureau has always included prison population with a location. However, in recent times concerns have been expressed that this creates less representation of the 'one person one vote' ideal, as many of the larger scale prisons are located in rural areas and receiving a larger share of the votes in their population. She added that currently the State has created a Statewide Database (SWDB) group,

located in Berkeley, which maintains the redistricting database in California and had adjusted the incarcerated population to reallocate their population to their last known address for the State of California. She stated looking at the data for the redistricting program, it does show the prison population taken out of that census block where the prison is located. The County total population (the totals on page 2 of the chart) w/out prison population is 36,611. However, the new database file from the State displays 36,592. She stated those totals are not exact, but do present an estimate for the purposes of this item.

Chairman Atlan clarified that currently the prison population is included. However, moving forward, the State will not be including the prison population in distribution of funding. Mr. Gedney stated yes it appears that moving forward the distribution of funds will not include prison population any longer.

Commissioner Bragstad stated she hopes that Amador City will receive funding based on the Census figures and not the Department of Finance (DOF) population counts.

Chairman Atlan asked, with regard to the funding being discussed, the funding does not include SB-1 funding. Mr. Gedney responded the only funding to be distributed by this formula is Local Transportation Funds (LTF) and RSTP funding. Chairman Atlan commented the factor of the prison population becomes less relevant because that is not a population disbursement. He added, his point at the last meeting was if it is a population disbursement it should be counted and if not then not counted. As for today's discussion the funds under discussion today do not have a bearing to include the prison population. Commissioner Plasse noted it is the discretion of the ACTC to decide how to allocate funding, and in the past have chosen to use a 50 percent population and 50 percent road miles basis due to how the State Transportation Improvement Program (STIP) funding has been dispersed.

Commissioners continued discussion regarding the use of Census population versus DOF population in determining distribution of funding.

Motion: It was moved by Commissioner Bragstad, seconded by Commissioner Plasse and unanimously carried to approve using the Census population count going forward.

Ayes: Atlan, McLean, Bragstad, Crew, Forster, Plasse
Noes: None
Absent: None

Motion: It was moved by Commissioner Forster, seconded by Commissioner Plasse and unanimously carried to approve using the 50/50 without Prison Population Distribution Formula.

Ayes: Atlan, McLean, Bragstad, Crew, Forster, Plasse
Noes: None
Absent: None

Under Discussion Chairman Atlan asked if a policy can be created to use this 50/50 distribution formula going forward. Mr. Gedney clarified the board has moved to utilize the 50/50 without prison population using Census population. Commissioner Plasse noted the Census count only takes place every 10 years. Mr. Gedney commented, as an amendment to the recommendation, the 2020 Census will be used as a benchmark for future projections, but utilize Department of Finance projections in the interim years as they adjust those numbers. Commissioner Plasse and Forster agreed that the DOF counts do not appear accurate.

Mr. Gedney stated he could bring back an item next month regarding discussion amending the ACTC Bylaws to include a policy of distributing LTF and RSTP funding.

#15. Approve Monthly Claims List: Mr. Gedney stated there is a revised claims list for approval. He noted an additional bill from Image Source in the amount of \$207.81, an invoice from the City of Jackson in the amount of \$47,561.43 in reimbursement for continued development for the Sutter Street Extension which is funded from the Regional Traffic Mitigation Fee (RTMF) account, and \$18,069.51 for the City of Sutter Creek for the reimbursement of the radar speed signs that came in under the \$4,700/per sign.

Motion: It was moved by Commissioner Forster, seconded by Commissioner Plasse and unanimously carried to approve the revised claims list.

Ayes: Atlan, McLean, Bragstad, Crew, Forster, Plasse
Noes: None
Absent: None

#16. ACTC Commissioner Reports: Chairman Atlan stated the roadway at the intersection at Foothill Blvd./SR 104 in Lone has been completed and a ribbon cutting will take place in the future.

#17. ACTC Reports: Mr. Gedney stated there will be an update regarding the progress of the State Route 16-Jackson Township Plan next month.

#18. Caltrans Report with Gregoria Ponce:

- Regarding Greilich Road on SR 16, Caltrans has re-installed the signs at that location.
- Caltrans Director Toks Omishakin was appointed as Secretary of the California State Transportation Agency and Caltrans will be looking to fill the Director position.
- The Caltrans District 10 Bicyclist Pedestrian Advisory Committee is seeking membership to participate as steering committee members.
- The California Local Technical Assistance Program (LTAP) Equipment Loan Program will provide local agencies access to retro-reflectometer equipment at no charge for up to four weeks. More information can be found at californialtap@csus.edu or contact Tracy Coan at (916)278-4524. Commissioner Plasse asked if the only equipment available is the retro-reflectometer. Ms. Ponce replied yes at this time, but noted she will bring that back for further review.
- A Call for Projects for FTA 5311/5311 (f)/CMAQ has been issued and applications for consideration are available through BlackCat.
- FTA has issued a Call for Projects for Tribal Transit Projects in the amount of \$8.75 million to help support transit services for tribal communities and villages in rural areas.
- Regarding the ACTC Overall Work Program, Caltrans staff is reviewing the document and anticipates providing comments mid-late March.

Commissioner Forster stated, regarding the Roundabout at Liberty Road/SR 88, the design is poor and truck drivers have difficulty negotiating the turns. He continued Caltrans did flatten out the curving due to multiple RV turnovers, but to say that trucks can negotiate those turns at low speeds is inaccurate. He suggested Caltrans staff review the Roundabout with a visual assessment/test drive rather than through paperwork. Commissioner Plasse noted SR 88 is a Surface Transportation Assistance Act (STAA) route, which allows for a 53-foot-long truck, to travel that highway and staff should review with practical applicability. Ms. Ponce stated she will take those comments back and noted the traffic operations team is reviewing the Roundabout with regard to the speed approach as well as to identify how the inscribed circle diameter and the geometrics were determined and if any deficiencies are encountered.

Chairman Atlan asked what the status is of the paving and drainage work on Main Street in Ione. Ms. Ponce replied she will follow-up after this meeting and provide an update of that to Mr. Gedney.

#19. Future Agenda Items:

- ACTC Updated Bylaws
- Amador Transit FY 2020/21 Fiscal and Compliance Audit
- Bylaw Policy for Excess Distribution of LTF/RSTP Funding

The ACTC meeting was suspended at 10:17 a.m.

At 11:10 the ACTC meeting resumed.

Closed Session: At 11:10 a.m. Chairman Atlan called for a Closed Session as noticed: Conference with Labor Negotiators-Pursuant to Government Code §54957.6. At 11:51 a.m. the Chairman resumed the regular meeting of ACTC and reported item A was pulled and direction was given to staff.

#20. Adjournment:

At 11:52 a.m. the Chairman adjourned the meeting until 9:00 a.m. Thursday, April 7, 2022, at 117 Valley View Way Sutter Creek, CA 95685.



Steve McLean, Vice Chairman
Amador County Transportation Commission

ATTEST:



Recording Secretary

(Note: Copies of referenced documents are available at the ACTC office.)