

Regional Traffic Mitigation Fee Program (RTMF)
Oversight Committee (OC) Meeting
Summary Minutes
June 6, 2019 – 1:30 p.m.
Amador County Transportation Commission (ACTC) Office
117 Valley View Way, Sutter Creek

Attendance - Voting Members:

Susan Bragstad, Council Member, City of Amador City
Richard Forster, Amador County Supervisor
Brian Oneto, Amador County Supervisor
Dan Epperson, Council Member, City of Ione
Keith Sweet, Council Member, City of Jackson
Tim Murphy, Council Member, City of Sutter Creek

Absent: Jon Colburn, Council Member, City of Plymouth

Also Present:

John Gedney, Executive Director, ACTC
Felicia Bridges, Administrative Secretary, ACTC

1. **MEETING CHAIR:** It was agreed John Gedney would chair the meeting.

2. **APPROVAL OF THE AGENDA:**

Motion: Moved by Tim Murphy, seconded by Keith Sweet, and carried to approve the agenda as presented.

Ayes: Keith Sweet, Tim Murphy, Susan Bragstad, Dan Epperson, Brian Oneto, Richard Forster
Noes: None
Absent: Jon Colburn

3. **PUBLIC MATTERS NOT ON THE AGENDA:** None

4. **APPROVE MINUTES FROM MAY 3, 2018**

Motion: Moved by Richard Forster, seconded by Dan Epperson, and carried to approve the minutes as submitted.

Ayes: Keith Sweet, Tim Murphy, Susan Bragstad, Dan Epperson, Brian Oneto, Richard Forster
Noes: None
Absent: Jon Colburn

5. **APPROVED MOU:** Mr. Gedney reviewed the approved MOU as an information item only.

Supervisor Forster commented that he is still concerned about the enforceability of this MOU. As an example, if the City of Sutter Creek has difficulty enforcing their contract with the Gold Rush development, then no revenue will be received. He added that revenue was already lost from JTS Development in Lone and will not be recovered.

Mr. Murphy informed the committee according to the City of Sutter Creek attorney, the Gold Rush Development agreement expired with their vested rights in January 2019. The project still exists but a new developer is needed.

Mr. Gedney stated if a new developer were to come forward then new negotiations would need to take place for the payment of fees. He continued that once a development does come forward then new revenue would come in and reimburse some of the Bowers/Prospect Dr. costs.

Supervisor Forster suggested the RTMF committee and ACTC Executive Director keep the communication lines open with all the cities.

Ms. Bragstad, noted it seems the fees get paid for sub-divisions when the building permits are issued, and not upfront. Also, that road improvements cannot get accomplished with one house at a time fees. Mr. Murphy responded, that is a matter for the City/County to work out with the developer.

6. PROJECT REVENUE, EXPENDITURES & PROJECT PROGRAMMING: Mr. Gedney reviewed the 2017/18 annual report. He noted that the most revenue received was in 2017/18, and added the fund is strong this year. The total revenue is at approximately \$2.4 million, with \$200,000 received just this year. Mr. Gedney continued that the RTMF fund balance (not obligated to other projects) is \$77,919

Supervisor Oneto asked if project plans are good for a long period of time. Mr. Gedney replied 'yes'. He gave Sutter Street Extension as an example, and noted that project plan sat for many years and since the dam has been addressed, the city is now moving forward on the project and using the previously developed plans. ACTC will assist the City of Jackson in the process, with help from consultant resources, to provide a Scope of Work so the city can distribute a Request for Proposals to complete those phases and hopefully get to construction phase.

Mr. Gedney stated the current project list is outdated. He suggested the cities review and evaluate their projects to determine priorities. As the new Regional Transportation Plan (RTP) update process begins, an updated project list will be adopted with the next RTP update.

Mr. Epperson addressed the need to get some work done on the WIRIS project as it is a high priority for Lone. He added the WIRIS looks like it will be pushed by the new development, but assistance with the first section would be a great start. Mr. Gedney replied ACTC could assist the City of Lone in preparing a Highway Safety Improvement Program (HSIP) application for funding to begin that first section.

Mr. Gedney stated another priority area may be Latrobe Road. Supervisor Oneto added that discussions have taken place regarding possible turnouts along the road as a minor improvement.

Supervisor Forster suggested taking a regional approach and coordinating with El Dorado County to perform safety improvements along the whole stretch of roadway.

Mr. Gedney reminded the committee that in the past regarding Wicklow Way Extension, a consultant was hired to study the constraints/alignment for that project. He added the same could be established for Latrobe Road. The committee could allocate funding for a potential alignment and possible locations for turnouts study. The study could provide guidance on the next steps available.

Supervisor Forster commented the next overall project priority after Pine Grove project should be Lone WIRIS. He added the priority commitments have always been aligned: Sutter Creek Bypass, Pine Grove Project, and Lone WIRIS.

Mr. Epperson stated the total cost of the WIRIS project is currently \$18 million. The bridge work is roughly \$5 million alone and phasing the project could help get it done.

It was discussed that the most favored strategies were: putting the funds to one project at a time, dividing the funds across the main projects for preliminary work, or utilizing the funds for paving turnouts on Latrobe Road.

Mr. Sweet noted it is difficult to determine where to spend the revenue when it is not clear how much there is and what there will be in ten years.

Supervisor Forster identified in previous years there was frequent loaning from one project to another that was always paid back creating a considerable amount of trust. That method assured projects were able to get completed.

Mr. Gedney agreed and stated there are two (2) main sources of revenue that flow in: RTMF revenue from fees accrued by development, and State Transportation Improvement Program (STIP) funds from the gas tax which is approximately \$1 million a year on average.

Supervisor Oneto stated if the Pine Grove project will not be allowed to finish due to liability for Caltrans until warrants are met in 2024, wouldn't Caltrans then install the needed intersection improvements that are included in the Pine Grove Project. Mr. Gedney replied they would at that time and fix the intersections once warrants are met.

Supervisor Forster suggested a list/inventory be developed and distributed to the cities to show the revenue sources and the amounts coming in.

Mr. Epperson asked how the SB 1 funding is distributed to the cities. Mr. Gedney replied, other than the pavement funding there will not be any. He clarified that the SB1 funding was through the gas tax increase where a portion goes to the regional pot then to the county, but the discretionary funding that used to come from the gas tax is no longer there, it is reserved in specific programs now only such as; Congested Corridors, Trade Corridors, and State/Local Partnership Programs.

Gary Reinoehl, Amador County resident, stated the discussions today are good. He suggested the cities give projections to the RTMF committee of the fees they will be accumulating to estimate the total funding that can be spent. He stated the phasing of a project like the WIRIS may be a good idea to enable the project to move along. He displayed gratitude to the committee on their efforts toward finding options for funding as there is not much funding to work with.

Supervisor Forster expressed the costs of the priority projects are too high to complete for the amount of revenue coming in. He stated it would be beneficial to wait until an accumulation of funds is present.

Mr. Gedney specified changes have been made to the Sutter Street Extension that have lowered the cost to finish the project. Since the signal at Hoffman Street was installed, there is mainly just a road segment to construct to serve as a connector. Also, for the WIRIS project, instead of trying to accomplish the whole project, undertaking smaller sections at a time will assist the project along.

Mr. Epperson confirmed he would forward the most recent WIRIS update to ACTC to distribute to the committee.

ADJOURNMENT: The meeting was adjourned at 2:43 p.m.