

**AMADOR COUNTY TRANSPORTATION COMMISSION  
MINUTES  
November 5, 2020 –9:01 a.m.**

The Amador County Transportation Commission (ACTC) met via Zoom Conferencing on the above date, and the following proceedings were had, to wit:

**Present on Roll Call:**

Dominic Atlan, Vice Chairman  
Keith Sweet  
Richard Forster  
John Plasse  
Jon Colburn

**Absent:**

Brian Oneto, Chairman

**Also Present:**

John Gedney, Executive Director, ACTC  
Felicia Bridges, Administrative Secretary, ACTC  
Cindy Engel, GIS Coordinator, ACTC  
Patricia Maggie Amarant, General Manager, Amador Transit  
Dennis Agar, Director, Caltrans District 10  
Gregoria Ponce, Office Chief, Caltrans District 10  
Mona Ebrahimi, Legal Counsel, Kronick Moskovitz Tiedeman & Girard.

**AGENDA:** Mr. Gedney asked to have the order of the agenda changed by moving item #12 to immediately the follow approval of the agenda, to accommodate Mr. Agar’s time.

**Motion:** It was moved by Commissioner Forster, seconded by Commissioner Sweet and carried to approve the Agenda with changes made.

Ayes: Atlan, Plasse, Sweet, Colburn, Forster  
Noes: None  
Absent: Oneto

**Caltrans Report by Dennis Agar/Gregoria Ponce:**

- Regarding the guardrail located at SR 49/124, the work is being scheduled and notice will be provided when that scheduling is complete.
- Executive Steering Committees with Mr. Gedney will continue to ensure communication is taking place about funding, projects, maintenance, traffic operations.
- Caltrans would be willing to provide a presentation at a future ACTC board meeting pertaining to the improvements that will be made at SR 88/104 intersection in Lone.
- Litter removal and abatement will continue two to three days a week through Caltrans maintenance department in high litter areas of Amador County.

- Winter preparation work is completed and ready for the upcoming season.
- Caltrans resources have been redirected to perform fire prevention in the high fire regions.
- The maintenance department has expanded to address fire prevention needs in the rural communities and will focus on brush clearing, roadside fire strips, tree trimming, mowing, and other vegetation management tasks.
- Caltrans is looking for candidates to fill open positions in the maintenance department. Information can be found at the Caltrans website.
- The 2021 draft Sustainable Transportation Planning Grant Workshops are being announced with workshop 3 being held on November 9<sup>th</sup> and workshop 4 held on November 12<sup>th</sup>.
- Regarding the question from last month's ACTC board meeting about how much assistance can the Caltrans Liaison provide to the local agencies in comments made on the 2020 (ITSP), workshops are being held via webinar on November 12<sup>th</sup>, 17<sup>th</sup>, and December 1<sup>st</sup> to further assist what the expectations are for the ITSP in regards to Executive Order N1919.
- Caltrans District 10 is currently in the public outreach and survey phase of the Active Transportation Plan with anticipated completion date in February 2021.
- Caltrans is addressing the final draft of the Climate Change Adaptation Priorities Report and will be available for comment in December 2020.

Commissioner Forster extended his congratulations to Mr. Agar on his return to the position of Director for Caltrans District 10, and extended appreciation for the maintenance work finished on the City of Lone's bridge as it was greatly needed. He stated it appears some of the work being performed on guardrails is cosmetic. Commissioner Forster noted since SB-1 passed, Caltrans should work with ACTC to install full signalization at the SR 88/104 intersection. Mr. Agar replied he will look into the items discussed.

Vice Chairman Atlan extended his appreciation for the work performed in Lone as well. He stated complaints are being made in regard to poor lighting at the entrance of Mule Creek State Prison on SR 104 causing near collisions and asked if lighting could be installed at that intersection. Mr. Agar responded he would look into having safety lighting installed at that location.

Commissioner Colburn commented on SR 49 in Drytown loose gravel on the shoulders has created a drop off and asked if that could be evaluated with the possibility of using a slurry seal for more permanent treatment. Mr. Agar replied he will look into better ways to hold the gravel in place and will follow-up.

Commissioner Plasse stated at SR 88/Inspiration Drive East and South (Amador Pines subdivision) appears to be a safety concern as there is no turning lane causing highway speeds to come to a complete stop due to cars waiting to turn. He asked if this area could be assessed for safety and the possibility of being included in the SHOPP as a fire and evacuation route project. Mr. Agar replied he will take this item back for review.

Vice Chairman Atlan recessed the meeting at 9:22 a.m. The meeting resumed at 9:39 a.m.

Mr. Gedney asked to have the closed session moved up on the agenda.

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**Closed Session:** At 9:41 a.m. Vice Chairman Atlan called for a Closed Session as noticed: Conference with Legal Counsel-Initiation of Litigation. At 10:38 a.m. the Vice Chairman resumed the regular meeting of ACTC and reported direction was given to staff and legal counsel.

Mr. Gedney asked to have regular item # 8 moved up on the agenda.

**Regional Surface Transportation Program Funding Allocation:** Mr. Gedney reviewed his staff report and explained the various options available to consider equitable allocation. Commissioners discussed the options presented and agreed that the funding should be as evenly distributed as possible, with the understanding that the cities that did apply for the CMAQ/HIP funding should not be punished for following the proper procedures.

Commissioner Sweet stated he thought scenario F appears to be the most evenly distributed. He added that the remaining \$63,214 that would be left over using scenario F should then be equally divided between the cities and county or to forward that balance to the City of Lone to provide them the full allocation they had included in their application for the HIP funding of approximately \$100,000.

Mr. Gedney commented there is still time to discuss this item as the deadline to program the funds is September 2021, and stated he could take this item back for with the input provided and refine it for the December meeting.

Commissioner Colburn asked in regards to Lone receiving these funds if there any update for the recovery of the \$504,000 that is owed by the City of Lone to the Regional Traffic Mitigation Fee program. Vice Chairman Atlan replied yes, the city attorney will be providing a report but the company went bankrupt and the funds are uncollectible. He noted attempts have been made to try to collect those funds unsuccessfully.

Mr. Gedney asked to have this item tabled until December.

**Motion:** It was moved by Commissioner Colburn, seconded by Commissioner Forster and carried to table this item until the December board meeting.

Ayes: Atlan, Forster, Colburn  
Noes: Plasse, Sweet  
Absent: Oneto

Commissioner Forster left the meeting at 11:09 a.m.

**PUBLIC MATTERS NOT ON THE AGENDA:** None

**CONSENT AGENDA:** Commissioner Colburn and Commissioner Plasse asked to have item #2 pulled for discussion.

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**Item #2-Expenditures Budget vs. Actual:** Commissioner Colburn asked for clarification regarding line item 50100-Salaries & Wages at 27.2%. Commissioners explained 27.2% represents the portion of the budget spent so far for this fiscal year, with the estimated amount for this period being at 33.33%.

Commissioner Plasse asked in regards to line item 50301- Unfunded Liability, if this is a monthly expenditure or an upfront payment. Ms. Yakesh, ACTC Administrator, stated this is paid upfront for the year to avoid penalties.

**Motion:** It was moved by Commissioner Plasse, seconded by Commissioner Sweet and carried to approve the Consent Agenda.

Ayes: Atlan, Plasse, Sweet, Colburn  
Noes: None  
Absent: Oneto, Forster

**REGULAR AGENDA:**

**FY 2020/21 Overall Work Program Amendment-2019/20 Carryover Balance Reconciliation:** Mr. Gedney reviewed his staff report. He noted that the extension to include GHD for traffic engineering assistance arose through a new technique to collect traffic counts using cell phone data.

**Motion:** It was moved by Commissioner Sweet, seconded by Commissioner Colburn and carried to approve amendments to the FY 2020/21 Overall Work Program pursuant to the Caltrans Reconciliation Letter.

Ayes: Atlan, Plasse, Sweet, Colburn  
Noes: None  
Absent: Oneto, Forster

**Extreme Weather Needs Assessment Update:** Mr. Gedney introduced Ms. Engel. Ms. Engel reviewed her staff report and presentation.

Commissioner Sweet asked once this report is complete how often would it need to be updated? Ms. Engel responded that an update to the information should take place in spring 2021 due to the new census data and possibly would update the evacuation route annually.

Mr. Gedney commented that the goal for finalizing this report is to assist funding applications for issues like road repair, fire fuel reduction, and better strategies for lane use compatibility.

**ACTC Commissioner Reports:** None

**ACTC Report:** None

**Approve Monthly Claims List:**

**Motion:** It was moved by Commissioner Plasse, seconded by Commissioner Colburn, and carried to approve the revised claims list.

Ayes: Atlan, Plasse, Sweet, Colburn  
Noes: None  
Absent: Oneto, Forster

**Future Agenda Items:** None

**Adjournment:**

At 11:58 a.m. the Vice Chairman adjourned the meeting until 9:00 a.m. Thursday, December 3, 2020, via Zoom Conferencing.



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Dominic Atlan, Vice Chairman  
Amador County Transportation Commission

ATTEST:



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Recording Secretary

(Note: Copies of referenced documents are available at the ACTC office.)