

**AMADOR COUNTY TRANSPORTATION COMMISSION  
MINUTES  
April 4, 2019 – 9:30 a.m.**

The Amador County Transportation Commission (ACTC) met at the Amador County Transportation Commission Offices, 117 Valley View Way, Sutter Creek, California on the above date, and the following proceedings were had, to wit:

**Present on Roll Call:**

Brian Oneto, Chairman  
Dominic Atlan, Vice Chairman  
Richard Forster  
Jon Colburn  
John Plasse  
Keith Sweet

**Absent**

None

**Also Present:**

John Gedney, ACTC Executive Director  
Nancy Champlin, ACTC Administrative Secretary  
Felicia Bridges, ACTC/AT Intern  
Patricia Maggie Amarant, AT General Manager  
Gregoria Ponce, Chief, Office of Rural Planning, Caltrans District 10

**AGENDA:**

**Motion:** It was moved by Commissioner Forster, seconded by Commissioner Plasse, and unanimously carried to approve the Agenda as presented.

Ayes: Oneto, Atlan, Forster, Plasse, Colburn, Sweet  
Noes: None  
Absent: None

**PUBLIC MATTERS NOT ON THE AGENDA:** Commissioner Colburn spoke regarding an insert in the River Valley Times (Rancho Murieta), written by Sue Frost (Sacramento County Supervisor), where she is claiming Sacramento County does not have enough money to pay for road maintenance. Commissioner Colburn asked why they are voting to take in more highway miles (SR 16) into their system. Commissioner Forster added it seems her staff may not have done the proper research; the amount of money they had received previously and now three (3) years later the projected amount from SB 1. Amador County, for example, received \$500,000 per year to spend on gas tax money, this year (third year into the gas tax) Amador County will be at \$1.5-1.6 million. In another three to four years Amador County will be receiving over \$3 million per year. According to former Community Development Director, Aaron Brusatori, Amador County needs approximately \$6 million per year. Within two to three years the County will be receiving about half of the needed amount. Commissioner Forster added

there are big problems on the roads and there is never enough money, but we are getting there. Chairman Oneto added even with SB 1, there is not enough money for the roads.

Commissioner Forster gave an update on the Buena Vista Casino status. He stated the County has made progress on the outstanding issues. Part of the problem was the lack of information regarding such items as the water recycling system. They have built and installed the system, they may not use it initially as they are unsure if there will be enough flow to operate efficiently. A meeting was set up with the Casino's consultant for the waste water system. It is undetermined whether the County will be allowed on-site; if not, the County will possibly have to object before an arbitrator. Commissioner Forster stated the County wants to be able to check all items off the list. He stated the Casino will make the additional payments with an inflationary CPI increase, and should be making the new payments for this year to the Community Fund. Due to the increase, the amount will be approximately \$1.6 million. Projects are being solicited for these funds, preferably ones with an impact, like road improvements. Commissioner Colburn asked if the Tribe is meeting its obligation for the improvements for the County and State highways. Commissioner Forster stated they are making intersection improvements-signalization at Buena Vista/SR 88 and a temporary roundabout at Liberty Road/SR 88. Construction will extend until July as there is shoulder work that needs to be completed, so it appears the Tribe is meeting its obligation.

**CONSENT AGENDA:**

**Low Carbon Transit Operation Program (LCTOP):** Commissioner Plasse asked for clarification on what the LCTOP funds will be spent on. Mr. Gedney stated the Amador Transit Board authorized the AT General Manager to act as the lead agency. He stated Ms. Amarant is working directly with Caltrans staff to determine which project is eligible for expenditure of the funds. Mr. Gedney stated that ACTC is requesting to defer decision-making to AT. Ms. Amarant stated that the application is due now, and the funds are available for any new or expanded services that take cars off the roads. A preliminary cost analysis has been performed and a cut-back on the shuttles will take place. Or, the funds can help with operating expenses for the costs of LogistiCare service. Chairman Oneto asked if these funds could be used towards new buses. Ms. Amarant stated they could, however the amount to be received will only be \$83,582, and the types of buses preferred for the LCTOP program would be electric. These buses are not readily available in the smaller sizes at this time. Chairman Oneto and Commissioner Plasse asked if these funds would go towards the shuttles only. Ms. Amarant stated yes towards the Jackson-Sutter Creek Shuttles. Chairman Oneto asked for Ms. Amarant to bring this item back to the AT Board meeting in approximately six (6) months to give a brief update on the re-vamped shuttle routes.

**Motion:** It was moved by Vice Chairman Atlan, seconded by Commissioner Forster and unanimously carried to approve the Consent Agenda.

Ayes: Oneto, Atlan, Forster, Plasse, Colburn, Sweet  
Noes: None  
Absent: None

**REGULAR AGENDA:**

**ACTC Legal Services Contract Amendment:** Mr. Gedney reviewed his staff report. Vice Chairman Atlan asked where the additional funds would be pulled from. Mr. Gedney stated the additional funds would be moved from savings from other contracts.

**Motion:** It was moved by Commissioner Forster, seconded by Vice Chairman Atlan, and unanimously carried to approve the staff recommendation to increase the ACTC 18/19 Legal Services Contract with Kronick, Moskovitz, Tiedemann, & Girard by \$7,500.00 and come from savings and other line items.

Ayes: Oneto, Atlan, Forster, Plasse, Colburn, Sweet  
Noes: None  
Absent: None

**ACTC FY 18/19 Overall Work Program Amendment:** Mr. Gedney reviewed his staff report.

**Motion:** It was moved by Vice Chairman Atlan, seconded by Commissioner Sweet and unanimously carried to approve, by resolution, the amendments to the ACTC FY 18/19 OWP.

Ayes: Oneto, Atlan, Forster, Colburn, Plasse, Sweet  
Noes: None  
Absent: None

**Local Transportation Fund Administrative Savings Account:** Mr. Gedney reviewed his staff report. Commissioner Plasse asked why the left over funds from ACTC were not added to the excess LTF funds, over and above the Auditor's estimates, to be returned proportionately to the cities and County. Mr. Gedney stated the intention is to specifically identify these funds separately to track what is being reported in the Audit Statements. Chairman Oneto asked if this happened due to the open position at ACTC. Mr. Gedney answered yes. Commissioner Plasse added that this was explained after the previous meeting, that part of these funds were originally planned to fund positions within ACTC that were left unfilled, but not eliminated.

**Motion:** It was moved by Commissioner Plasse, seconded by Commissioner Colburn and unanimously carried to approve holding these funds in a separate savings account until earmarked for expenditure.

Under discussion, Commissioner Forster stated instead of creating a separate savings account why can't a separate line item for restricted funds (with the intended use) be created. Mr. Gedney stated he would prefer to have the funds in a separate account rather than a separate line item in a budget to make it easier to keep track of over time.

Ayes: Oneto, Atlan, Plasse, Colburn, Forster, Sweet  
Noes: None  
Absent: None

**Resolution for Nancy Champlin:** Chairman Oneto read and presented Ms. Champlin with a resolution of appreciation. The Commissioners, Ms. Amarant and Mr. Gedney thanked Ms. Champlin for her years of service and wished her well in retirement.

**Claims:**

**Motion:** It was moved by Commissioner Plasse, seconded by Commissioner Forster, and unanimously carried to approve the revised claims.

Ayes: Oneto, Atlan, Forster, Plasse, Colburn, Sweet  
Noes: None  
Absent: None

**ACTC Commissioner Reports:** Chairman Oneto stated the Fiddletown/Shenandoah Road Intersection project seems to be functioning well and there has been good feedback. Commissioner Colburn stated Mr. Gedney made a presentation of the update on SR 16 to the City of Plymouth, and it was received very well by the City Council. The Council is interested in adding their support and anything they can do to lessen the impact of the takeover of SR 16. Commissioner Colburn added communications have taken place with Caltrans. This item needs to be on the next agenda due to time constraints, and next levels taken place with CTC.

**ACTC Report:** Mr. Gedney stated ACTC did receive contact from Caltrans District 3 staff the previous day to provide an update on their process. In a few weeks ACTC is expecting to see completion of the Project Initiation Document (PID) and it will be distributed for comments. Mr. Gedney stated he did follow-up with questions about the process and questions the Commissioners have had regarding their intention moving forward. This item will be agendized at a future meeting to have a full discussion with the lobbyist, Mr. Naylor.

**Caltrans Report by Gregoria Ponce:**

- A letter was provided to ACTC by the Interim District Director reporting to ACTC items that came up at the last ACTC meeting regarding SR 88/104 PID and the railroads
- A successful Small Business Council was conducted with Caltrans over the past month. An invitation to the Small Business Bootcamps will be extended to ACTC and will be emailed to the Board members directly, to get that information out to the public.
- Caltrans, on behalf of California Strategic Highway Safety Steering Committee, invites ACTC, members of the public, and stakeholders to participate in the upcoming outreach of the California Strategic Highway Safety plan for 2020-2024. There are approximately six (6) meetings that can be attended in person, teleconference, or video conference. Flyers and information has been given to ACTC Executive Director.
- The Scope of Work and timeline revisions for the Adaptation Planning Grant: Extreme Weather are taking place and Caltrans looks forward to moving ahead with the project.
- Caltrans is looking over the FY 19/20 draft OWP. There have been comments made and when completed Caltrans will provide those to ACTC no later than April 10<sup>th</sup>.

Commissioner Colburn asked if there has been any action on the SR 124/Willow Creek Road intersection. Ms. Ponce stated Caltrans is waiting to hear back from the Surveys and Maintenance Departments with regard to those areas. Ms. Ponce stated some data should be back approximately

in May. Vice Chairman Atlan asked where the meeting with the Amador Central Railroad (ACR) will be held and if it will be open to the public. Ms. Ponce stated it will be held in the Caltrans District 10 office, and she will forward the time at a further date. This meeting will include Caltrans and ACR members only, to focus on the responsible parties and see how to develop steps to address the issues for the community.

Chairman Oneto asked if there was a means to assess or establish a program to perform cleanup of the heavy vegetation along the highway right-of-ways of Caltrans, and if private owners should be contacted regarding removal of leaning trees, dead or alive, to prevent fires and disasters. Ms. Ponce stated she will take this item back and will assess when weather permits.

Mike Blake, private citizen, asked if a report from the ACR and Caltrans meeting will be posted anywhere for the public to view. Ms. Ponce stated that would be available at the next ACTC meeting.

Commissioner Forster stated he wanted to show his appreciation to Ms. Ponce and acting District 10 Director Mr. McElhinney in preparation of the update. This is good information to keep ACTC up to date on what is going on. Chairman Oneto agreed and asked Ms. Ponce to extend that gratitude to Mr. McElhinney.

**Future Agenda Items:**

- SR 16 Relinquishment
- Written update on railroad crossings


**Adjournment:**

At 10:20 a.m. the Chairman adjourned the meeting until 9:00 a.m. Thursday, May 2, 2019, at the Amador County Transportation Commission Offices, 117 Valley View Way, Sutter Creek, California.



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Brian Oneto, Chairman  
Amador County Transportation Commission

ATTEST:

  
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Recording Secretary

(Note: Copies of referenced documents are available at the ACTC office.)