

**AMADOR COUNTY TRANSPORTATION COMMISSION
MINUTES
February 1, 2018 – 9:41 a.m.**

The Amador County Transportation Commission (ACTC) met at the Amador County Transportation Commission Offices, 117 Valley View Way, Sutter Creek, California on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Brian Oneto, Chairman
Jon Colburn, Vice Chairman
Tim Murphy
Patrick Crew, alternate for Richard Forster
Dominic Atlan
John Plasse

Also Present:

John Gedney, ACTC Executive Director
Patricia Maggie Amarant, AT General Manager
Nancy Champlin, ACTC Administrative Secretary
Michele Demetras, Office of Rural Planning, Caltrans District 10

AGENDA:

Motion: It was moved by Commissioner Plasse, seconded by Commissioner Crew, and unanimously carried to approve the Agenda as presented.

ELECTION OF OFFICERS:

Motion: It was moved by Commissioner Plasse, seconded by Vice Chairman Colburn, and unanimously carried to elect Brian Oneto Chairman and Tim Murphy Vice Chairman for calendar year 2018.

PUBLIC MATTERS NOT ON THE AGENDA: Gary Reinoehl, Upcountry resident, encouraged the Commissioners to ask their local jurisdictions to write letters of support for the grant applications that will be submitted. Mr. Gedney was asked to write a memo to each of the jurisdictions requesting the letters of support.

CONSENT AGENDA:

Local Update of Census Addresses Program: Commissioner Plasse asked why ACTC was more equipped to respond to the U.S. Census Bureau than the local jurisdictions. Mr. Gedney replied that ACTC was made aware of an incentive which was extended if local jurisdictions participated. Some jurisdictions had not responded. ACTC coordinated the effort and was assured by the Bureau that if ACTC staff were to supply the information, the incentive money would be directed to each jurisdiction.

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Crew, and unanimously carried to approve the Consent Agenda as discussed.

REGULAR AGENDA:

2018 Caltrans Excellence in Transportation Awards Program: Mr. Gedney reviewed his staff report.

Motion: It was moved by Commissioner Colburn, seconded by Vice Chairman Murphy, and carried to submit the Plymouth Roundabout and SR 88/Sutter Street signalization projects to the Caltrans Excellence in Transportation award program.

Ayes: Oneto, Murphy, Colburn, Atlan, Crew

Noes: Plasse

Absent: None

Systemic Safety Analysis Report - Contract Amendment: Mr. Gedney reviewed his staff report and a PowerPoint provided by the consultant. Vice Chairman Murphy commented that when the City of Sutter Creek starts its bridge replacement project on Main Street, there will be more high school traffic on the bypass at SR 49/Sutter Lone Road. Considering the speed of the oncoming traffic, there may be problems with inexperienced drivers accessing the bypass. There needs to be some type of alert on the bypass. Mr. Gedney suggested he work with the Chairman to request a safety investigation at this location. Commissioner Colburn expressed concern about the Fiddletown/Shenandoah Road intersection.

Motion: It was moved by Commissioner Plasse, seconded by Commissioner Atlan, and unanimously carried to authorize staff to execute Amendment #1 to the System Safety Analysis Report contract with Mark Thomas Associates to include Alpine County analysis in the Scope of Work at an additional cost of \$24,985 to be reimbursed by Alpine County.

Regional Pavement Condition Monitoring - StreetSaver Software Management: Mr. Gedney advised that a revised estimate has been received and he is not asking for action at today's meeting. He reviewed aspects of the program using a PowerPoint presentation to explain functions of the software. Vice Chairman Murphy commented that the mapping shows that it doesn't matter where people live, everyone drives on the same roads. He would like to see the cities and the County look at pooling some of their monies to address repairs and maintenance for some of the roads, similar to the Regional Traffic Mitigation Fee (RTMF) program. Commissioner Plasse commented that this data should be represented in the Regional Transportation Plan (RTP) and possibly readjust the project list from major capital projects to rehabilitation and reconstruction projects. Mr. Gedney noted that the California Transportation Commission will not give a lump sum of State Transportation Improvement Program (STIP) funding for road maintenance. It would need to be a specific improvement project. Commissioner Colburn commented that the last Pavement Management Study was done a few years ago and does not present what happened during last year's high water period and deterioration of some roads. Mr. Gedney said that the pavement information will become static and that there needs to be a commitment to renew the information. He added that ACTC is looking into the cost to upgrade ACTC's StreetSaver software license and can then make a recommendation back to the Commission. Mr. Gedney was directed to work with the public works departments of the cities and County to discuss upgrading roadway information using mapping input provided by ACTC's GIS Coordinator.

2017/18 Overall Work Program Amendment - Transit Intern Grant Award: Mr. Gedney reviewed his staff report. Chairman Oneto asked about the local match for the grant and Mr. Gedney replied that it is "in kind". ACTC staff time related to implementation of the grant will be tracked and reported as an internal staff expense. ACTC Transportation Planner Allison Platt will oversee the intern and the work performed. Commissioner Plasse asked where the intern's efforts will be focused and Mr. Gedney replied it will be on planning work in coordination with Amador Transit.

Motion: It was moved by Vice Chairman Murphy, seconded by Commissioner Crew, and unanimously carried to approve the amended FY 17/18 Overall Work Program and Budget, by resolution, with direction to initiate the ACTC Transit Intern program.

Draft 2018/19 Overall Work Program and Budget: Mr. Gedney reviewed his staff report. He noted that approximately 50 comments were received to date on the safety study related to Work Element #3.4 and that GIS Mapping (Work Element #3.2) is ongoing. Chairman Oneto commented that the County appreciates the work being done by ACTC GIS Coordinator Cindy Engel.

Motion: It was moved by Commissioner Plasse, seconded by Commissioner Colburn, and unanimously carried to direct staff to distribute the Draft FY 18/19 ACTC Overall Work Program and Budget to Caltrans staff for review and comment.

ACTC Commissioner Reports: None

ACTC Reports: Mr. Gedney reported the following:

- Last month the Commission approved submittal of four planning grants. Calaveras County notified ACTC staff this week that they are declining to take the lead on a Coordinated Human Services Consolidation planning grant proposal that has been performed in the past with Tuolumne, Calaveras, and Amador Counties. Mr. Gedney suggested ACTC offer to submit the grant on behalf of the three counties. It relates to analyzing and coordinating all the providers in the three counties to look at ways to consolidate services. The deadline to submit the application is February 23, 2018. If awarded, the information would be brought back to the Commission to determine if the grant should be accepted.
- The ribbon cutting for the Plymouth roundabout is February 27.
- ACTC staff and our on-call consultant are trying to help City of Jackson staff integrate their local fee program that was developed in 2012/13 into their General Plan. Having the City's updated Circulation Element will help when updating ACTC's RTP.
- There is an improvement project for the City of Jackson in ACTC's RTP to widen SR 88 and provide additional turn pockets, median landscaping, etc. Within that project area, Caltrans has an American with Disabilities Act (ADA) curb ramp improvement project under development. The City is trying to coordinate adding sidewalks only to the Caltrans project. Preliminary discussions have taken place regarding a possible partnership with ACTC and the City to contribute funds for the sidewalks.
- The north county hearings for the California Transportation Commission (CTC) are today. There was a review of what CTC staff will submit (and the notes it contained) to their Commission regarding ACTC's Regional Transportation Improvement Program (RTIP). Because the County has not heard if the TIGER grant was awarded, CTC staff changed some of the line items in ACTC's RTIP. Mr. Gedney has talked with CTC staff and a corrected version will be submitted to the CTC at their

March meeting. It will show a commitment of Regional Improvement Program (RIP) funds of \$2.75M for ROW for the Pine Grove project, leaving an unprogrammed balance available for construction. A complete review will be given to the ACTC after the CTC adopts the STIP. Commissioner Plasse asked how this would change ACTC's commitment over the next 15-20 years of Regional Improvement Plan (RIP) shares if the TIGER grant the County applied for is not awarded. Mr. Gedney replied that there may be an opportunity to program construction in the 2020 STIP that would commit ACTC's shares through 2025/26. He added that it can be decided to not commit to the project at any time. The ramifications of not continuing the project at this point means that ACTC would probably incur a financial penalty for expending federal funds (approximately \$500,000). There is a ten year "use it or lose it" provision once funds were accepted and expended in 2009. There is a deadline for the County to open right of way by July 2019.

Caltrans Report by Michele Demetras:

- Carl Baker retired as of January 31, 2018.
- Caltrans District management is considering appointing an interim replacement for Mr. Baker until there is a permanent replacement.
- Caltrans' Public Information Officer is helping with invitations to the Plymouth roundabout. The signs and markings at the roundabout are now fixed. Commissioner Colburn noted that there is no signage coming from El Dorado advising of the roundabout.
- The signal timing at SR 49/SR 88 south of SR 49 was investigated on 1/4/18 and determined to be working correctly.
- Signal timing at SR 49/Old SR 49 at Valley View is being researched by Caltrans' electrical department.
- Active Transportation Program call for projects is expected between mid-May and July.
- The issue of the merge at SR 16/SR 49 has been elevated to the Deputy. Mr. Gedney noted that he will be meeting with Caltrans in a couple of weeks and will ask about the status.

Mr. Gedney will work with Vice Chairman Murphy to write a letter requesting a safety study at SR 49/Lone Sutter Road.

Claims:

Motion: It was moved by Vice Chairman Murphy, seconded by Commissioner Plasse, and unanimously carried to approve the revised claims.

Adjournment:

At 11:15 a.m. the Chairman adjourned the meeting until 9:00 a.m. Thursday, March 1, 2018, at the Amador County Transportation Commission Offices, 117 Valley View Way, Sutter Creek, California.



Tim Murphy, Vice Chairman
Amador County Transportation Commission

ATTEST:



Recording Secretary

(Note: Copies of referenced documents are available at the ACTC office.)