

**AMADOR COUNTY TRANSPORTATION COMMISSION
MINUTES**

August 3, 2017 – 9:00 a.m.

The Amador County Transportation Commission (ACTC) met at the Amador County Transportation Commission Offices, 117 Valley View Way, Sutter Creek, California on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Brian Oneto, Chairman
Jon Colburn, Vice Chairman
Dominic Atlan
Patrick Crew, alternate for Richard Forster
John Plasse

Absent

Tim Murphy

Also Present:

John Gedney, ACTC Executive Director
Allison Platt, ACTC Transportation Planner
Patricia Maggie Amarant, AT General Manager
Nancy Champlin, ACTC Administrative Secretary
Carl Baker, Office of Rural Planning, Caltrans District 10

AGENDA:

Mr. Gedney requested that agenda item #12, 17/18 Carryover Balance Overall Work Program, be discussed only and asked that action be tabled.

Motion: It was moved by Commissioner Plasse, seconded by Commissioner Atlan and carried to approve the Agenda as amended.

Ayes: Oneto, Colburn, Crew, Plasse, Atlan
Noes: None
Absent: Murphy

PUBLIC MATTERS NOT ON THE AGENDA: None

CLOSED SESSION:

At 9:05 a.m. the Chairman called for a closed session as noticed for Conference with Legal Counsel (Government Code §54956.9(c)) and Conference with Real Property Negotiators. At 10:10 a.m. the Chairman resumed the regular session of ACTC and reported that direction was given for both closed session items.

CONSENT AGENDA:

Sacramento Bee Article: Vice Chairman Colburn asked about the article and Mr. Gedney replied that the Bee reporter, Mr. Bizjak, was following up on information he had received.

Local Transportation Fund/Regional Surface Transportation Program Apportionment: Commissioner Plasse requested that the County representatives on ACTC mention to the County Auditor that nothing good comes from overestimating Local Transportation Fund revenues. ACTC and Amador Transit rely on the estimates for their budgets. It is better to underestimate than overestimate so that distributions don't have to be recalculated because of a shortfall.

Motion: It was moved by Commissioner Plasse, seconded by Commissioner Atlan and carried to approve Consent Agenda items 2 through 8.

Ayes: Oneto, Colburn, Crew, Plasse, Atlan
Noes: None
Absent: Murphy

ACTC Minutes of July 6, 2017:

Motion: It was moved by Commissioner Plasse, seconded by Vice Chairman Colburn, and carried to approve the minutes.

Ayes: Oneto, Colburn, Plasse, Atlan
Noes: None
Absent: Murphy
Abstain: Crew

REGULAR AGENDA:

SR 16 Relinquishment: Mr. Gedney reviewed his staff report. He requested his recommendation to provide a letter to the Caltrans District 3 Director be modified to include a packet of information that has been provided in the past. That information includes the 2,000 plus signatures in opposition to this relinquishment and the 500 plus comments from concerned citizens, not just in the mountain counties, but also in the Sacramento County area. The Project Scope Summary Report was sent directly to Executive Director Bransen of the California Transportation Commission (CTC). ACTC staff would also like to include her in the letter which is asking Caltrans to do a more complete analysis.

Commissioner Plasse commented that he would like the letter to point out the hypocrisy of their statement that, though the relinquishment is to facilitate the development, Caltrans is maintaining that the relinquishment can proceed with a categorical exemption because it is only transferring ownership. He added that without a receiving entity, Sacramento County and their development proposals, Caltrans wouldn't relinquish the highway.

Chairman Oneto commented that the Caltrans report says there will be a significant amount of traffic from local travelers which will cause SR 16 to functionally change from a rural conventional highway to an urban arterial.

Mr. Gedney will work with the sub-committee, and include Mr. Naylor, to draft a letter.

Quitclaim Deed between Amador County Transportation Commission and Amador Transit: Mr. Gedney reviewed his staff report. Vice Chairman Colburn asked about the boundary line and Mr. Gedney will confirm there is no conflict with the utility easement.

The Chairman noted that this item will be brought back to a future meeting.

Sacramento Multimodal Facility Planning Representative: Mr. Gedney reviewed the staff report and introduced Ms. Gregorius, Social Services Transportation Advisory Council (SSTAC) Chair, and Mr. Bennett, SSTAC member. He advised that Mr. Bennett has attended a couple of meetings in Sacramento regarding a proposed centralized location for a multimodal facility for transit service providers. Ms. Gregorius confirmed that SSTAC did not identify a specific person to be a representative for future meetings in Sacramento. SSTAC is requesting that the ACTC Commission make the appointment.

Mr. Bennett commented that this is part of the railyard development and a project of the City of Sacramento. It is presumed that the six (6) counties that have transit routes into Sacramento will meet at the proposed facility. It is being proposed that all the bus lines as well Greyhound and Sacramento RT use the centralized location which will include a restroom, food service, and be a safe transfer facility. The plan is currently unfunded. SSTAC's proposal is to ask ACTC staff to let the City of Sacramento know that Amador Transit would plan to provide service to the terminal if it should happen. SSTAC would like to stay apprised of the plan by having a representative attend meetings and provide input.

Ms. Platt commented that she has been in communication with the planners for this project. She would be happy to attend some stakeholder meetings. There may only be one per year until the project moves forward and funding is developed. It would ensure that Amador County is involved in the planning process.

Commissioner Plasse commented that the role would be of an advocacy nature and any decisions to be any more involved would have to be approved by the Commissioners. Vice Chairman Colburn commented that he values Ms. Platt's time and would want her staff time to be limited.

Motion: It was moved by Vice Chairman Colburn, seconded by Commissioner Atlan, and carried to appoint Ms. Platt as the representative to attend, at her discretion, Sacramento Multimodal Facility Planning meetings and for the ACTC Executive Director to appoint April Miller from Amador Transit, or another designee at his discretion, to serve as an alternate.

Ayes: Oneto, Colburn, Plasse, Atlan, Crew

Noes: None

Absent: Murphy

FY 17/18 Carryover Balance Overall Work Program Work Element and Budget Adjustments: Mr. Gedney reviewed his staff report. He commented that staff would like more time to ensure that the recently approved contracts will be appropriately reimbursed under the program funds. He noted that the FY 2016/17 budget estimated carryover changed as shown on the bottom of the 2016/17 OWP Funding Source chart. Overall, carryover balances exceeded our estimation by approximately \$30,000.

Additionally, staff is working with Caltrans to account for the carryover funds of the multi-year award of additional Rural Planning Assistance (RPA) funding into multiple fiscal years. This funding was used to augment the outreach efforts for development of UPlan. Staff is working with Caltrans District 10 and looking into clarification. Carryover is approximately \$32,000 more than the overall anticipated original \$120,000.

Chairman Oneto held this item over until the next meeting.

Systemic Safety Assessment Report (SSAR): Mr. Gedney reviewed his staff report. He noted that recommendation #2 would be tabled pursuant to discussion of the prior item. He also anticipates that ACTC and Calaveras COG (CCOG) will have separate Highway Safety Improvement Program (HSIP) grant applications. Vice Chairman Colburn asked who the lead county would be and Mr. Gedney replied that a Memorandum of Understanding (MOU) has been worked on with CCOG and they are comfortable with ACTC administering the consultant contract and being the lead on the project. ACTC and CCOG will conduct joint interviews for consultants. Commissioner Plasse asked if ACTC would be recovering an administrative fee for administering the contract and Mr. Gedney replied that had not been considered.

Motion: It was moved by Commissioner Plasse, seconded by Commissioner Atlan, and carried to execute a Memorandum of Understanding with Calaveras Council of Governments to prepare a 2-County Systemic Safety Analysis Report and to release a Request for Proposals for consultant services to submit proposals to assist with that work.

Ayes: Oneto, Colburn, Plasse, Atlan, Crew
Noes: None
Absent: Murphy

Senate Bill 1 Reporting Requirements: Ms. Platt reviewed her staff report. Commissioner Atlan asked what happens if a jurisdiction misses the reporting deadline. Ms. Platt replied that they are still seeking clarification. It is understood this is the first year for this funding and there may be leniency. Everyone is encouraged to try and meet the deadline. Ms. Platt noted that she is available to help the other jurisdictions if needed. Commissioner Plasse asked how the distributions were calculated and Ms. Platt replied that it is based mainly on population but also on maintained road mileage. Ione is getting credit for the prison population.

Mr. Gedney noted that not all of the SB 1 funds are going to road rehabilitation. Money is also being provided to the State Transportation Improvement Program (STIP) that was underfunded in 2016. The Interregional Improvement Program (IIP), which is a discretionary fund for Caltrans, also has new revenue.

Vice Chairman Colburn asked if it would be possible to receive additional funding for the Plymouth roundabout and Mr. Gedney replied it is a possibility.

Commissioner Plasse asked if Road Maintenance and Rehabilitation Account (RMRA) funds could be combined with STIP funds to do major rehabilitation projects. Mr. Baker replied that if you want to use the RMRA to augment a STIP eligible project, it would probably be approved. He did not believe that STIP funds could be used to augment RMRA funds. The intention with the RMRA fund is that the money be eligible for uses like the Highway Users Tax Account (HUTA) funding that the cities and counties have traditionally received.

State Transportation Improvement Program (STIP) Fund Estimate: Mr. Gedney reviewed his staff report. Commissioner Plasse commented that he could see going forward with right of way, but not to request advanced funding at this time unless adequate funds are committed to construction. Mr. Gedney noted that the County has provided initial, refined cost estimates which are substantially lower than the previous estimate. If we ask for advanced shares now, and if District 10 and the CTC agree to fund the remaining construction funds needed, then Phase A of the Pine Grove improvements would be able to begin construction in the 2023/24 timeframe.

Commissioner Plasse asked when Amador County would receive their next allocation of STIP funds. Mr. Gedney replied that every two years there is a revenue update. A new fund estimate will be provided in August of 2019, and depending on the revenues in the State Highway account, new amounts would be identified as available for programming. Currently, Amador County receives almost \$1 million per year based on current projections. If advanced shares go to the Pine Grove project, the next STIP revenue estimate would be reduced accordingly. Mr. Gedney noted there is some flexibility in the program. If a project is ready for construction and there is community support, Caltrans and CTC are usually willing to advance funds.

Commissioner Atlan commented that he is against spending County money on State highways.

Mr. Baker noted that STIP funding is State money allocated to the region, not specifically to any of the governmental entities within the region (the County or its five cities). ACTC allocates the funding to projects within the region.

Chairman Oneto asked if advancing funds toward construction would give us an advantage to receive additional help from the CTC. Mr. Gedney replied "yes" and that there is a window of opportunity with SB 1 passing. He believes this project is a good candidate for IIP money this cycle given that it is almost ready for construction. He added that ACTC staff has been in discussions with Caltrans and indicated that we are willing to consider our available options to get this done.

Commissioner Plasse asked if requesting an advance does not result in the State's willingness to help fund the remainder of the construction costs, the allocation would be reversible and Mr. Gedney replied "yes", because we would not be able to go forward with construction at this time. The remaining shares would not be allocated to that project phase.

Mr. Baker commented that there are two additional funding components of SB 1. One is congested corridors and the other is the trade corridor improvement. Each component has approximately \$250 million, which is not much money for statewide use. He expects most of the trade corridor funding to go toward port needs and highways-to-ports. Guidance for congested corridor funds is being developed. Caltrans is trying to ensure that there is recognition of rural congested corridors.

Gary Reinoehl, Upcountry resident, commented that he frequently drives the Pine Grove corridor and understands that it is a State highway and the reluctance to spend regional money on State highways. He also commented that in the Regional Transportation Plan, the State highways are designated as arterials in the County. In terms of being able to transport good across and into the County, it is an important highway and the congestion is getting worse. He would like the Commission to keep this a high priority and continue working on this project.

Craig Burman, Pine Grove, would like to see the project move forward and if there are advantages for advancing funds, he would like it to be considered. About one-third of the County or roughly 12,000 people live Upcountry. A lot of people commute using the highway for jobs or shopping. He has seen traffic projections of 29,000 vehicles a day by 2025. Traffic is heavy in the summertime with tourist traffic, noticeably between Memorial Day and Labor Day.

Vice Chairman Colburn commented that the County is overseeing the project and would like to hear from the Commissioners representing the County.

Chairman Oneto commented that originally the project started off too big and used all the STIP funds into the future. There have been modifications, but it is still an expensive project. It is a better project now. There has been a lot of effort and money spent and the project should probably go forward.

Commissioner Crew commented that the scope of the project being reduced made it more palatable. He agrees that from the six months he has been in office and listened to discussions, the project needs to move forward as a lot of money has been spent and we are in a position to move forward.

Commissioner Plasse commented that he would like to see how Phase I differs from the original project. He would like to have information on how the money is being spent and whether that Phase of the project contains some of the core needs.

Mr. Gedney noted that ACTC needs to submit the Regional Transportation Improvement Plan (RTIP) by December 15, 2017. He added that the County is currently completing Plans Specifications & Estimates (PS&E) and suggested a County representative provide a complete description at the next meeting.

Chairman Oneto directed staff to bring this item back and ask County staff to be present for a presentation and to answer questions.

ACTC Commissioner Reports:

- Chairman Oneto noted that the roundabout in Plymouth has started construction.

ACTC Reports: None

Caltrans Report by Carl Baker:

- There will be a partnership meeting August 23 at the District 10 office. Mr. Gedney is invited to meet with the management team to discuss issues of importance to the region. One issue is the yield sign at SR 16/SR 49.
- District 10 is hosting a training August 23 on emergency relief training. Emergency relief is the process after disasters such as fires or storm damage. There is State and federal funding through Cal OES, FEMA, and FHWA. The process for accessing the funding is different.
- There will be an augmentation for the 2017/18 planning grants. The grant guide is expected in September, applications for planning grants are due October 20, and awards announced in December. There will also be a 2018/19 call for projects. The grant guide should be out in January, applications due in February, and awards in May.
- The Active Transportation Program (ATP) had an augmentation call that was due August 1, 2017 for projects that had previously been submitted to cycle 3 and had not been awarded. A call for projects for cycle 4 is expected around February with awards in the spring of 2018.
- There have been some complaints about SB 1 not having much money and onerous reporting requirements. Keep in mind that the reporting shows accountability. The tax will start being collected in November so there isn't much funding in the first year. In the subsequent years it will be roughly three-quarters of what the agencies are getting in the HUTA funding. It will be a big boost of money that will be available for local streets and road maintenance.
- The SR 88 paving project for the lower area is expected to be completed the end of August. The striping is expected later this week or next. There are complaints about the transition from the driveways. There is a commitment to meet with the contractor to address that issue.
- Besides the trade corridor and congested corridor funding, there is a partnership program. It is funding for self-help counties. Guidelines are being developed. Mr. Gedney asked about the component of the State/Local Partnership that allows not just sales tax measure counties, but also those with uniform residential fee programs. The early discussion regarding the guidelines is for a 50/50 match. If there is a large measure that has been used to fund large projects, a 50/50 match would collect a lot of money by including a partnership. Typically road mitigation fees are used as match so they can be leveraged to the greatest extent possible. However, the guidelines are still being developed. The CTC website has the most current information on the guidelines. The largest funding source in the State of California for transportation is self-help money.
- Commissioner Atlan commented that Lone is considering putting stop signs on Main Street (SR 104/124) and asked what process they need to go through. Mr. Baker suggested that the City of Lone first ask for a safety investigation from Caltrans District 10 Safety Chief Larry Hernandez. Warrants need to be met in order to install stop signs. Ms. Platt added that crosswalks and intersections improvements were also discussed in Lone.
- Commissioner Atlan also asked about the speed test on the Sutter Creek Bypass. Mr. Baker will follow-up.
- Vice Chairman Colburn commented on the paving project on SR 16 from SR 49 to the Amador County line and that an elderly traveler was stopped for 45 minutes in 106 degree heat. Someone needs to work with the contractor and make sure that doesn't happen again. It is a matter of health and safety. Mr. Baker will let the Resident Engineer and Public Information Officer know.

- Vice Chairman Colburn said that he was very appreciative of Caltrans' ribbon cutting ceremony in Plymouth for the roundabout. He asked Mr. Baker to let District 10 know how much their efforts were appreciated.
- Commissioner Plasse asked about the project on the upper section of SR 88 from Kirkwood to Silver Lake and Mr. Baker said that he has talked with maintenance and it should be starting. The contractor is responsible for maintenance while they are still on the job. Mr. Baker will follow-up and try to get dates for the work.

Claims:

Motion: It was moved by Commissioner Plasse seconded by Vice Chairman Colburn, and carried to approve the revised claims.

Ayes: Oneto, Colburn, Plasse, Atlan, Crew
Noes: None
Absent: Murphy

Adjournment:

At 11:40 a.m. the Chairman adjourned the meeting until 9:00 a.m. Thursday, September 7, 2017, at the Amador County Transportation Commission Offices, 117 Valley View Way, Sutter Creek, California.



Brian Oneto, Chairman
Amador County Transportation Commission

ATTEST:



Recording Secretary

(Note: Copies of referenced documents are available at the ACTC office.)